

**SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-GIBAC-ITB-GS-20231130-01**

PROJECT : Supply, Delivery and Installation of 171 Pcs. "Emergency Evacuation Plan" Signage at LANDBANK Plaza

IMPLEMENTOR : Bids and Awards Committee for Goods and Infrastructure (GI-BAC)

DATE : February 19, 2023

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Terms of Reference (Annexes D-1 to D-3), Technical Specifications (Section VII) and Checklist of Bidding Documents (Item No. 12 of Technical Documents) have been revised. Please see attached revised Annexes D-1 D-3 and specific sections of the Bidding Documents.
- 3) Responses to bidders' queries/clarifications per Annex G.
- 4) The submission and opening of bids is re-scheduled on February 29, 2024 at 10:00 A.M. through videoconferencing using Microsoft (MS) Teams.

By the authority of the GI-BAC:



ATTY. HONORIO T. DIAZ, JR.
Head, GI-BAC Secretariat

Technical Specifications

Specifications	Statement of Compliance						
<p style="text-align: center;">Supply, Delivery and Installation of 171 pcs. "Emergency Evacuation Plan" Signage at LANDBANK Plaza</p> <p>Specifications, drawings and other requirements are stated in the following annexes:</p> <table border="1" data-bbox="167 1355 794 1547"> <thead> <tr> <th>Annexes D-1 to D-3 (with Revised Annex D-1)</th> <th>Terms of Reference</th> </tr> </thead> <tbody> <tr> <td>Annexes D-4 to D-7</td> <td>Drawings</td> </tr> <tr> <td>Annex E</td> <td>Bill of Quantities</td> </tr> </tbody> </table> <p>The documentary requirements enumerated in Section V (Submittals) of the Terms of Reference in Annex D-2 shall be submitted in support of the compliance of the Bid to the technical specifications and other requirements.</p> <p>Non-submission of the above documents may result in the post-disqualification of the bidder.</p>	Annexes D-1 to D-3 (with Revised Annex D-1)	Terms of Reference	Annexes D-4 to D-7	Drawings	Annex E	Bill of Quantities	<p>Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered.</p> <p>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.</p>
Annexes D-1 to D-3 (with Revised Annex D-1)	Terms of Reference						
Annexes D-4 to D-7	Drawings						
Annex E	Bill of Quantities						

Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

○ **Eligibility Documents – Class “B”**

7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder.

○ **Technical Documents**

10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
11. Section VI – Schedule of Requirements with signature of bidder's authorized representative.
12. **Revised Section VII – Specifications with response on compliance and signature of bidder's authorized representative.**
13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No. 6).

Note: During the opening of the first bid envelope (Eligibility and Technical Component) only the above mentioned documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.

TERMS OF REFERENCE**I. Project Description:**

One (1) lot – Supply, Delivery, and Installation of 171 pcs. "Emergency Evacuation Plan" Signage at Landbank Plaza.

II. Material Specifications:

Installation of Emergency Evacuation Plan with the following technical specification:

1. Size of Emergency Evacuation Plan: A3 – 11.7" x 16.5" (**Acrylic min. thickness of 3.0mm**)
2. High Intensity laminate that glow in the dark (Photoluminescent) polyester film coated with an aggressive pressure sensitive adhesive that provides high adhesion and luminance.
3. Duration of Photo luminescent glowing should be minimum of 4 hours.
4. Non-Toxic, Non-Radioactive, Explosion Safe Self-Adhesive Vinyl Sticker.
5. Illumine scent Characteristics:
 - a. Illumination: minimum of 21.0 lux for 2 hours.
 - b. Luminance: minimum luminance after illumination of 10 minutes >37 mcd/m² 60 minutes >8 mcd/m² 90 minutes >5 mcd/m².
6. Adhesive Type: Pressure Sensitive Acrylic
7. Thickness (PSTC33): minimum of 0.009 in. (0.228 mm)
8. Adhesive Properties:
 - a. Adhesion to Stainless Steel (PSTC1)
9. Glossy (subject to FMD approval)
10. Minimum Application Temperature: 50°F (10°C)
11. Service Temperature: 40°F to 140°F (4°C to 60°C)
12. Framing is made of Polystyrene Molding, 1/8-inch Glass Face Window Mat and Durable Back Board.
13. Printing Method: Thermal transfer

III. Project Details:

1. Scope of Works
 - a. Perform thorough inspection/survey to verify actual site condition for the needed details required in the implementation of the project
 - b. Mobilization
 - c. Removal of the existing emergency evacuation plan.
 - d. Installation of the new emergency evacuation plan.
 - e. Disposal of debris/waste certified by FMD shall be at the expense of the contractor.
 - f. Inspection and punch listing/rectification on completed works.
 - g. Turn-over and acceptance of project.
 - h. Demobilization.

IV. Project Duration

- a. The project duration will be within sixty days (60) c.d. upon receipt of Notice to Proceed (NTP) and advice from Facilities Management Department (FMD).

V. Submittals:

Particulars	Description	Submission Date
Prior to bidding proper, interested supplier must conduct inspection, verification and overall project assessment.	Submit Certificate of Inspection (CI) issued by LANDBANK – Facilities Management Department (FMD). Non-submission/inspection will result to outright disqualification of the bid.	To be submitted one week prior to bidding proper.
Must have minimum experience of three (3) years in supply and installation of "Emergency Evacuation Plan" signage or any similar product/project.	Submit one (1) related document to FMD (e.g. previous Purchase Orders, Contracts, Official receipt, Sales Invoice, etc.) from various clients.	May be submitted before or during the evaluation of post qualification.
The supplier must provide the following	1. Materials sample 2. Mock-up unit shall be submitted within seven (7) calendar days upon approval of the materials sample	Prior to project implementation.
Warranty Certificate	One (1) year against overall workmanship effective upon turn-over & final acceptance.	Upon project turn-over and acceptance

VI. Manner of Payment:

1. Ninety seven percent (97%) of the total Contract Price payable upon issuance of turn-over and acceptance certificate/document by LANDBANK – Facilities Management Department.
2. The remaining three percent (3%) of the total Contract Price (Retention fee) payable after the expiration of warranty period.
3. All payments shall be subject to LANDBANK’s standard accounting and auditing rules and regulations.

Notes:

1. *The service provider is required to maintain a deposit account with LANDBANK Cash Department or any of its Branches. This directive is pursuant to Malacañang Executive Order No. 170 – Adoption of Digital Payments for Government Disbursements and Collections, directing all government agencies to utilize safe and efficient digital disbursements in the payment of goods, services and other disbursements.*
2. *Payment shall be through direct credit to the service provider’s deposit account with LANDBANK.*
3. *The supplier shall be paid within sixty (60) calendar days after submission of billing or claim, and complete documentary requirements.*

VII. Terms and Conditions:

1. All installations shall be based on the FMD-provided plan and specifications/details. Any changes in the plan shall be coordinated with FMD for approval prior to any implementation.
2. The contractor shall:
 - a. Coordinate with FMD for schedules and project briefing. Work authorization permit must be secured from FMD at least one week prior to any mobilization. Work schedule is from 8:00 AM to 5:00PM from Monday to Sunday (including holiday), provided it will not cause any disruption in the operation of the Bank, otherwise, work schedules shall be adjusted accordingly.

CLASS D

- b. Deploy only competent technicians/workers (with prior approval from FMD) with vast experience and expertise in the entire undertaking and implementation of the project.
 - c. Provide its workers with the required personal protective equipment (PPE) and appropriate tools in the implementation of the project in compliance with the Environmental Management System (EMS) Program of the Bank in accordance with the requirement of ISO 14000.
 - d. Be liable and solely responsible for any harm, damage and injury that may be incurred or suffered by its own crew/workers or any person during implementation of the project and to any damage to the Bank's property arising from the acts whether partial, contributory or due entirely to the fault, negligence and/or dishonesty of its workers in the course of their duties.
 - e. Maintain cleanliness at all times. It shall be responsible for the collection and proper disposal - outside of the Bank premises, of all waste materials resulting from any activity related to the implementation of the project, in compliance with the Bank's Environmental Management System (EMS) Program and the requirements of the covering policies, rules and regulations of the Department of Environment and Natural Resources (DENR) and the Environmental Management Bureau (EMB).
 - f. Be bounded by and shall strictly observe the existing rules and regulations with regard to the standard security policies and procedures while inside the Bank's premises.
3. All waste materials shall be pulled out and disposed by the service provider. FMD Property Supply Officer, with the recommendation of FMD Engineer-in-Charge, shall certify all waste material/debris to be pulled out once proper documents are approved (i.e. PTS, waste material report, etc.). Further, materials with value and possible usage for the Bank shall be turned over to FMD-PSO for safekeeping.

VIII. Contacts Person~~s~~:

For further information, you may get in touch with Engr. Bryan Cauilan at Tel Nos. (02) 522-000 locals 2323 or 4047

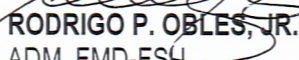
Prepared by:


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Engineer, FAD, FMD-FSU

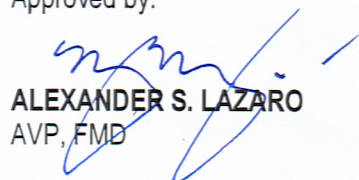
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RODRIGO P. OBLES, JR.
ADM, FMD-FSU

Approved by:


ALEXANDER S. LAZARO
AVP, FMD

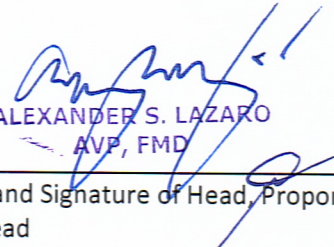
RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

DATE	February 13, 2024
PROJECT IDENTIFICATION NO.	GIBAC-ITB-GS-20231130-01
PROJECT NAME	Supply, Delivery and Installation of 171 Pcs. "Emergency Evacuation Plan" Signage at LANDBANK Plaza
PROPONENT UNIT/TECHNICAL WORKING GROUP	FSU - FMD

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK's RESPONSES
1.	Terms of Reference: Material Specifications	What kind of thickness of stainless steel will be used? Can it be just 1.5mm thick? What grade of stainless steel will be used? Is it 304?	The stainless steel stated in the material specifications particularly in the Adhesive properties, refers to the testing method done to get the adhesive strength of the material. The material to be used is Acrylic with a minimum thickness of 3.0mm. We will be posting bid bulletin for this.
2.	Terms of Reference: Material Specifications	Is it possible to use UV Print for better quality of the evacuation map instead of thermal transfer?	The Evacuation Plan/Map needs to be able to withstand harsh conditions thus requiring a printing method that will comply. For different printing method other than the specified, kindly submit a printed sample and specifications/documents stating the compliance with the above-stated requirement for FMD's approval.


Bryan N. Cabilan
PDSU, FMD - FMD

Name and Signature of Assigned Point Person


ALEXANDER S. LAZARO
AVP, FMD

Name and Signature of Head, Proponent Unit/
TWG Lead